

RAMADAN TENT PROJECT

Role: Volunteers Lead

Reporting to: CEO, working closely with Events & Logistics Manager

Responsible for: Volunteers and Volunteer Team Leads

Salary: £32,000 - £35,000 FTE (depending on experience), 40 hours per week

Contract Type: Full time, minimum fixed-term contract until end of April 2027 with view for extension

Start date: ASAP / November 2026

Location: Hybrid (remote, with one in-person co-working day per week). The postholder will be expected to attend key Ramadan Tent Project events in London and across UK, with travel as required.

Deadline: Sunday 1st November 11:59pm

Are you passionate about building strong communities, developing future leaders, and driving positive change? Are you ready to fly the banner for the award-winning 'Team Teal' volunteers?

Join Ramadan Tent Project as our Volunteers Lead, where you'll lead with purpose, commitment, and flair to shape the experiences of our volunteers.

The Volunteers Lead will play a critical role in supporting the successful planning and delivery of Ramadan Festival 2027 by recruiting, developing, coordinating and supporting Team Teal volunteers across London and the UK. The postholder will ensure volunteers remain at the heart of the RTP experience, creating a welcoming, well-supported and highly engaged volunteer community. Due to the nature of Ramadan Festival delivery, the postholder should expect occasional evening and weekend work during event delivery periods. RTP operates a flexible working culture and wellbeing arrangements to support staff during these periods

Who We Are

Ramadan Tent Project (RTP) is an award-winning, faith-inspired civic and cultural organisation that brings people together through the spirit and values of Ramadan. Since 2013, RTP has welcomed more than one million people through its flagship initiatives, including the Ramadan Festival and Open Iftar, transforming public spaces into places of encounter, generosity and shared human experience. RTP believes that stronger, more connected communities are built when people come together across differences, fostering understanding, trust and mutual respect. Through creating welcoming spaces and shared experiences, we seek to contribute to a society where everyone feels valued, included and able to thrive.

Our Vision

A world where everyone belongs and communities flourish in social harmony and peaceful coexistence.

Our Mission

To bring people together by cultivating spaces of compassion, hospitality and service, and by fostering dialogue, understanding and connection.

Our Values

Belonging, Pluralism, Compassion, Hospitality, Service, Godliness, Excellence, Gratitude, Trust

What You'll Do

Volunteer Management:

- Lead the recruitment, planning, onboarding and mobilization of Team Teal volunteers across all Ramadan Tent Project events.
- Build and develop Team Teal Team Leads, creating a strong leadership pipeline capable of supporting volunteer delivery across London and UK events.
- Work closely with the Events & Logistics Manager and wider team to identify volunteer requirements, allocate volunteers to appropriate roles and ensure events are adequately resourced.
- Lead volunteer recruitment campaigns to meet organisational participation targets for Ramadan Festival 2027.
- Oversee volunteer operations on event days, including briefings, check-in, welfare support, and helping to ensure a positive experience for volunteers and guests.
- Develop and continuously improve the volunteer journey, from recruitment and onboarding through to engagement, recognition and retention.
- Identify opportunities for volunteers and Team Leads to develop their skills, grow their responsibilities and contribute more widely to the organisation.
- Review and enhance volunteer policies, procedures and training materials, introducing best practice and driving volunteer leadership development.
- Promote a positive, inclusive and supportive volunteer culture that reflects the values of Ramadan Tent Project.
- Work with the Events & Logistics Manager and Operations & Partnerships Manager to ensure appropriate safeguarding, health and safety, and volunteer welfare measures are in place and followed.
- Maintain accurate volunteer records, monitor volunteer engagement and use data, feedback and insights to improve volunteer programmes and processes.

Event Delivery & Operations:

- Work closely with the events team to support the planning and delivery of all Ramadan Tent Project events, including Open Iftar in London and across the UK.
- Attend event planning meetings, site visits and operational briefings to help ensure events are well prepared and appropriately resourced.
- Support event setup and pack down, working collaboratively with staff, volunteers.
- Identify operational challenges and risks, proactively working with colleagues to find practical solutions.
- Contribute feedback and recommendations following events to help improve future planning, delivery and volunteer engagement.

Experience, Knowledge, Skills & Abilities Required:

- Experience leading volunteers, community groups or event teams.
- Understanding volunteer management principles and best practice.
- Experience working with large-scale events or geographically dispersed volunteer teams.
- Strong leadership, communication and organisational skills.
- Ability to manage multiple priorities and solve problems effectively.
- Collaborative mindset, adaptability, and proactive attitude in a dynamic environment
- Passion for community engagement and creating positive volunteer experiences.
- Knowledge of safeguarding, accessibility and inclusive event delivery.
- Excellent written and spoken English.

Desirable Experience & Knowledge:

- Experience developing volunteer leadership, training or development programmes.
- Experience using volunteer management platforms or CRM systems, such as Volunteer.
- Experience collecting and analysing volunteer feedback, engagement or retention data.

How to Apply

To apply, please:

1. [Complete the Volunteers Lead Application Form here](#)
2. Upload your CV in the designated section of the application form.

Applications close at 11:59pm on Sunday 1 November 2026. For any questions about the role, please contact info@ramadantentproject.com.